

Service Works Request for a new connection or alteration

(Electricity)



Use this form to apply for:

- Installation of a new electricity supply/meter
- Alteration of your existing electricity supply/meter
- NSW, ACT and SA customers only

Please complete all applicable sections of the form in block letters and tick any boxes relevant to your application. It will be helpful if the electrician and the account holder work together to complete this form. If your form is incomplete, your application may be delayed.

If your application is for a new meter, please email your completed form to: ncpaperwork@energyaustralia.com.au

If your application is for an alteration, please email your completed form to: elecalterations@energyaustralia.com.au

Alternatively, you can send your form to us via:

Post: EnergyAustralia Electricity New Connections
Locked Bag 14060, Melbourne City MC VIC 8001
Fax: 1800 654 295

If you have any questions, or need help with your application, please call us on 1800 818 378 (Monday to Friday, 8am-5pm AEST) and we'll be happy to help.

1. What type of service do you need?

- Metering alterations - Please specify details on right
- Supply alterations - Please specify details on right
- New Connections

2. Description of works

3. Site address

Lot no: Unit no: Street no: Street name:

Suburb: State: Postcode:

Plan of sub-division no: Electricity meter ID (mandatory for alterations):

NMI (new connections NSW Ausgrid customers only): DP no. (NSW Endeavour and Essentials customer only):

4. Connection details

| Premises type: | Connection type: | Supply phase: | Meter phase: | Installation type: |
|--------------------------------------|------------------------------------|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Residential | <input type="checkbox"/> Permanent | <input type="checkbox"/> 1 Phase | <input type="checkbox"/> 1 Phase | <input type="checkbox"/> Overhead |
| <input type="checkbox"/> Commercial | <input type="checkbox"/> Temporary | <input type="checkbox"/> 2 Phase | <input type="checkbox"/> 2 Phase | <input type="checkbox"/> Underground |
| | | <input type="checkbox"/> 3 Phase | <input type="checkbox"/> 3 Phase | <input type="checkbox"/> Overhead and Underground |

CT installed/required: Yes No Solar/embedded generation: Yes No PV SEG approval number (SA solar customers only):

Off peak load requirements: No If Yes, please specify:

Maximum demand of installation: Amps per phase Maximum demand of total site: Amps per phase REX ID (SA customers only):

5. Electrical contractor details

First name: Last name:

Electrical Lic. No: Mobile: Alternative Phone Number:

Email: Business name:

ABN:

6. Level 2 - Accredited service provider (NSW customers only)

| | | | |
|-------------------------------|----------------------|--------------------------|----------------------|
| First name: | <input type="text"/> | Last name: | <input type="text"/> |
| Electrical Lic. No: | <input type="text"/> | Mobile: | <input type="text"/> |
| Vector AMS accredited: | | | |
| <input type="checkbox"/> | Yes | <input type="checkbox"/> | No |

7. Account holder details

| | | | | | | | |
|----------------|----------------------|--------------------------------------|----------------------|----------------|----------------------|--------------|----------------------|
| Title: | <input type="text"/> | First name: | <input type="text"/> | Last name: | <input type="text"/> | | |
| Date of birth: | <input type="text"/> | Driver's licence or Medicare number: | <input type="text"/> | Issuing State: | <input type="text"/> | Expiry Date: | <input type="text"/> |

Mailing address

| | | | | | | | |
|--------------------------------|----------------------|------------|----------------------|--------------|----------------------|---------|----------------------|
| Unit no: | <input type="text"/> | Street no: | <input type="text"/> | Street name: | <input type="text"/> | | |
| Suburb: | <input type="text"/> | State: | <input type="text"/> | Postcode: | <input type="text"/> | Mobile: | <input type="text"/> |
| Alternative phone number: | <input type="text"/> | Email: | <input type="text"/> | | | | |
| Business name (if applicable): | <input type="text"/> | ABN: | <input type="text"/> | | | | |

8. To be completed by the account holder

Please indicate your acceptance by signing below.

Please note: If the premises are leased, please include a letter of permission from the owner/landlord with your application.

Installations only

I authorise EnergyAustralia to arrange for the distributor and/or metering service provider to install the electricity supply/meter at the address, provided in this application, on the date the request is accepted or as soon as can be arranged. I understand that the installation is subject to weather conditions and clear and safe access to the site, including the switchboard (the site must be clean, free from safety hazards and debris and have clear address numbering) and the meter board must not be defective or otherwise unsafe. I understand that charges apply to the new connection (including if I am unable to provide clear and safe access) and they can vary depending on the works required. I agree to accept any charges associated with the installation and understand these charges will appear on my electricity bill. I understand that if the technician determines additional works are needed they will not commence the job and EnergyAustralia will contact me to discuss any additional charges and/or work required.

I authorise EnergyAustralia to contact me so that an electricity account can be set up in my name.

Alterations only

I authorise EnergyAustralia to arrange for the distributor and/or metering service provider to alter the meter and/or supply at the address provided in this application, on the date the request is accepted or as soon as can be arranged. I understand that the alteration work is subject to weather conditions and clear and safe access to the site, including the switchboard (the site must be clean, free from safety hazards and debris and have clear address numbering) and the meter board must not be defective or otherwise unsafe. I understand that charges may apply to the alteration (including if I am unable to provide clear and safe access) and they can vary depending on the works required. I agree to accept any charges associated with the alteration and understand these charges will appear on my electricity bill. I understand that if the technician determines additional works are needed they will not commence the job and EnergyAustralia will contact me to discuss any additional charges and/or work required.

I authorise EnergyAustralia to contact me to set me up on a compatible plan if required.

Information about our privacy policy

EnergyAustralia collects information for the purposes of providing the services related to your electricity supply at the site address. In order to provide the services, we will disclose this information to the metering service provider and/or electricity distributor in accordance with our privacy policy which can be found at energyaustralia.com.au/privacy.

Signature of applicant

Date:

EnergyAustralia Pty Ltd ABN 99 086 014 968
Locked Bag 14060
Melbourne VIC 8001