

Move out form

(Roll-out)



Use this form if you're a multi-site business customer and you're vacating one of your sites prior to the end date of your current Multisite Agreement. We will use reasonable endeavors to process your request by the preferred date, however you shall be liable for all charges up to the date of final meter read/disconnection/meter removal. If you have any questions please call us on **1800 116 762**, we're happy to help.

1. Customer and site details

Company name ABN/ACN
Key contact Key contact phone no.
EnergyAustralia account no. National Meter Identifier (NMI)
(10-digit number can be found on your bill)
Site address

Life support*

*This is a mandatory field

Does anyone residing, or intending to reside, at your premise/s require life support equipment? Yes No

Find life support registration and equipment information at www.energyaustralia.com.au/life-support or call **1800 116 762**.

Mailing address
(for final account)

Access instructions (if any)

(Please provide as much detail as possible around access to the site and location of the meter)

2. Required action (select only one and nominate preferred date required)

Required action	Condition
Disconnection of supply/ final meter reading	<ul style="list-style-type: none">If registered for life support contact us to process a deregistration so the site may be disconnected.Please ensure there is safe and unrestricted access to the meter during business hours.Disconnection fees may apply. This fee is determined by your distributor. As per your Multisite Agreement, you may be required to pay applicable charges for special meter reads, connection/disconnection services. If applicable, these will appear on your next bill.
Meter removal and abolishment (disconnection of supply and removal of meter(s))	<ul style="list-style-type: none">Please contact your electrician – an Application for Abolishment Form is mandatory in most states.Once this form is submitted one of our account managers will be in contact to confirm any additional requirements for a meter removal and abolishment.

Preferred date required

Please nominate a future date.
Note retrospective roll-outs will not be completed.

Note: (i) **Minimum of 30 days notice is required**

(ii) Distribution companies do not disconnect or remove meters on Mondays, Fridays or either side of a public holiday

3. Customer acceptance

Full name

If completing this form on behalf of the customer you warrant you are duly authorised to act on the customer's behalf and acknowledge EnergyAustralia may contact you to confirm.

Position

Submit your form to multisitecustomercare@energyaustralia.com.au

Date

If you have any questions call us on **1800 116 762**.